



AGENDA

CITY COUNCIL

REGULAR MEETING

October 26, 2004

7:00 P.M. San Bruno Senior Center 1555 Crystal Springs Road

City Council meetings are conducted in accordance with Roberts Rules of Order Newly Revised and City Council Rules of Procedure. You may address any agenda item by standing in front of the microphone until recognized by Council. All regular Council meetings are recorded and televised on CATV Channel 11 and replayed the following Thursday, at 2:00 pm. You may listen to recordings in the City Clerk's Office, purchase cassette and video copies, access our web site at www.ci.sanbruno.ca.gov and San Bruno residents may check out video copies at the Library.

In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodation for this meeting should notify us 48 hours prior to meeting. Notices, agendas, and records for or otherwise distributed to the public at a meeting of the City Council will be made available in appropriate alternative formats upon request by any person with a disability. Please make all request to accommodate your disability to the City Clerk's Office 650-616 7058.

Thank you **San Bruno Garden Club** for providing the beautiful floral arrangement.

1. ROLL CALL/PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

Mayor Franzella presents **Proclamations of Public Recognition** to San Bruno Volunteer Firefighters Darrel Mero, Erick Digre, Leo Infrerra, and George Peponis.

2. REVIEW OF AGENDA:

3. APPROVAL OF MINUTES: For the regular Council meeting of **October 12, 2004.**

4. CONSENT CALENDAR: All items listed are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by Councilmember, citizen or staff.

- a. Approve: Payroll** of October 8, 2004
- b. Approve: Accounts Payable** of September 20, and October 4, 2004. (Council Packets only, copy is available for review at the City Clerk's office)
- c. Accept: Reconciliation of General Ledger** to Bank reports and the **Investment Report** dated September 30, 2004 as submitted by City Treasurer Karen Hornung.
- d. Approve: Scheduled salary step-increase** for City Clerk effective November 1, 2004. Change from step 3 to step 4 would result in an increase of \$304 per month.
- e. Adopt: Introduction of resolution approving bylaws** for the recently established Culture & Arts Commission.
- f. Approve: Award of bid for the purchase of two (2) 2005 Ford Crown Victoria Police Interceptors** from Folsom Lake Ford.
- g. Adopt: Resolution with notice of intent to amend Personnel Rules & Regulations** to revise the job description of the **Financial Services Supervisor**. Sets public hearing date of November 9, 2004.

End of consent calendar

5. PUBLIC HEARINGS: (Notices have been published, posted, and mailed.) **None**

6. UNFINISHED BUSINESS:

- a. City Manager Jackson recommends the City Council adopt San Bruno Ordinance No. 1698 establishing an **Emergency Communication System Response fee** (911 access fee). Waive second reading, introduction and roll call vote.
- b. Finance Director O’Leary recommends the City Council adopt a resolution **setting the fee** for implementing the Emergency Communication System Response Fee Program (911 access fee) at \$1.75 per month for access lines. Introduction and roll call vote.

6. UNFINISHED BUSINESS: None

7. CALL FOR, PRESENTATION OF BIDS, and AWARD OF CONTRACTS:

Community Development Director Williams recommends the City Council adopt a resolution authorizing the City Manager to execute an agreement with Jerry Haag, Urban Planner, for environmental review services for the **Peninsula Christian Fellowship Church** proposal. Introduction and roll call vote.

8. COMMUNICATIONS: None

9. STAFF REPORTS:

CATV Director Gyaltsen recommends City Council adopt resolution approving revision to San Bruno Cable **CATV Promotional Account Policy**. Introduction and roll call vote.

10. REPORT OF CITY ATTORNEY - RESOLUTIONS & ORDINANCES: None

11. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

(Three minutes/individuals, five minutes/groups in attendance) If you are unable to remain at meeting, inform City Clerk and he will request that Council consider your comments earlier. **Note:** It is Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. Brown Act prohibits Council from discussing or acting upon any matter not agendaized pursuant to State Law.

12. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

- a. **The San Bruno Citizens Crime Prevention Committee** presents an oral annual report to the City Council.
- b. Receive report and recommendation from the **Parks & Recreation Commission** regarding use of alcoholic beverages in City parks.
- c. Project Pride Committee reminds the public that Friday October 29, 2004, is the **Annual Halloween Parade**. San Bruno children 10 and under should arrive in costume at the Recreation Center Gymnasium in City Park at 3:30 p.m. Fun and treats for all plus special prizes.

- d. City Clerk Simon recommends the City Council **fill vacancies on committees, boards, and commissions**. There are eighteen (18) vacancies (4-year terms) due to terms expiring October 31, 2004, and one (1) additional vacancy (2-year term) on the Planning Commission due the resignation of Mark Tobin.

13. NEW BUSINESS:

- a. **Closed Session** requested by City Attorney Thompson regarding the Orlando **personal injury claim** against the City of San Bruno. (Gov't Code Section 54956.9(b.)(3) Potential litigation)
- b. **Closed Session for labor negotiations** with the San Bruno Professional Fire Fighters Association. (Gov't Code Section 54957.8)

14. ADJOURNMENT:

Meeting will adjourn to the regular City Council meeting of November 9, 2004, starting at 7:00 p.m. at the San Bruno Senior Center 1555 Crystal Springs Road.

“The City with a Heart”